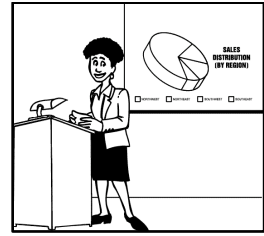


Presenting With Ease!



Developing & Delivering Better Conference Presentations

- Developing content quickly and efficiently, while adhering to the principle of “less is more.”
- Understanding how to use visual aids effectively.
- Applying important principles of face-to-face communication to enhance the effectiveness of your delivery.
- The skill of answering questions effectively.



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Developing Content

Using Visual Aids

Principles of Face-to-Face Communication

1. Relaxed conversation is your best presentation style
2. Be yourself
3. Relaxed conversation is two-way
4. Relaxed conversation is receiver-driven
5. Less is more
6. People can think or listen
7. People won't remember what you say
8. Be conversational in your delivery
9. Silence is essential

Answering Questions

P -

A -

S -



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